

**REGULAR MEETING OF THE CARO CITY COUNCIL**  
**April 20, 2026, 6:30 P.M.**  
**Council Chambers, 317 S. State St., Caro, MI 48723**

Mayor Karen Snider called the regular meeting of the City Council to order on April 20, 2026, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, Heidi Parker and Jill White

Absent: None

Others: Scott Czasak – City Manager, Rita Papp – City Clerk, and other guests

**AGENDA APPROVAL**

**26-M-78**

**Motion by Kish, seconded by Campbell to approve the agenda as presented.**  
**Motion Carried.**

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

None

**COMMUNICATIONS:**

1. Charter Communications – Upcoming Changes
2. Law Enforcement Memorial Service – May 6, 2026
3. Planning Commission Meeting Minutes – April 14, 2026
4. Planning Commission 2025 Annual Report

**CONSENT AGENDA:**

1. Regular Council Meeting Minutes – April 6, 2026
2. Invoices
3. Department Reports
  - A. Police Report – Chief Brian Newcomb
  - B. Fire Report – Chief Randall Heckroth
  - C. Code Enforcement Report – Jon Beaupre

**26-M-79**

**Motion by Kish, seconded by Campbell to approve the consent agenda as presented including invoices.**  
**Motion Carried.**

**REGULAR AGENDA:** (action required)

1. Cultivate Creativity Mural Host Building Application

**26-M-80**

**Motion by White, seconded by Riley to approve the submission of a Host Building Application for the 2026 Cultivate Creativity: Public Art Project to install a large mural on the green Parks & Recreation Building at Bieth Memorial Park or medium if there is not enough space.**

**Motion carried.**

2. Purchase Request & Budget Line-Item Adjustment – Election Contracted Services

**26-M-81**

**Motion by Kish, seconded by Parker to approve the expenditure of \$8,537.00 to Security Lock Service and to approve an increase to a budgeted expense line within the Elections Department General Fund, 101-262-801-000, Contracted Services, in the amount of \$8,537.00 increasing the total budget from \$3,000.00 to \$11,537.00 to be funded from General Fund.**

**Motion carried.**

3. Appointment to Planning Commission

**26-M-82**

**Motion by White, seconded by Kish to appoint John Riley to the Planning Commission as the Council Liaison.**

**Motion carried.**

4. Reschedule Committee of the Whole  
Committee of the Whole Meeting is scheduled for April 30, 2026 at 6:00 p.m.
5. Cars & Crafts Road Closure Request

**26-M-83**

**Motion by Riley, seconded by Campbell to approve the requested street closures and sidewalk use for the 2026 Cars and Crafts event.**

**Motion carried.**

6. Parking Lot Maintenance Bids

**26-M-84**

**Motion by Campbell, seconded by Kish to award the parking lot maintenance contract to Yeager Asphalt for the bid price of \$9,450.00 and authorize the City Manager to sign all necessary documents.**

**Motion carried**

7. Council Action – 2026 Sidewalk Assessments (Postponed from 04/06/26)

**26-M-85**

**Motion by Riley, seconded by White to approve the 2026 Sidewalk Special Assessments as presented.**

**Motion carried**

8. 2026 Sidewalk Construction Engineering Services (Postponed from 04/06/26)

**26-M-86**

**Motion by White, seconded by Parker to approve ROWE Professional Services as the Construction Engineer for the 2026 Sidewalk project for the quoted price of \$9,500.00 and instruct the City Manager to sign all documents to facilitate engineering work.**

## **Motion carried**

9. FY 2026/2027 Budget Proposal & Capital Improvements Program  
City Manager Scott Czasak presented the FY 2026/2027 Budget Proposal & Capital Improvement Plan to Council for review.

## **ITEMS PENDING/POSTPONED: None**

## **COMMITTEE/LIAISON POSITION REPORTS:**

1. Economic Development Corporation (Mayor Snider) – Meeting is next week.
2. Chamber of Commerce (Manager) – Citizen of the Year Banquet was held.
3. Downtown Development Authority (Kish) – Meeting is tomorrow, April 21, 2026.
4. Fair Board (Oedy) – Entrance to grandstand is in progress, Sewer & Water grant was applied for.
5. Parks & Recreation (White) – Meeting is tomorrow, April 21, 2026. Spring Clean Up was cancelled and will be rescheduled.
6. Planning Commission (Vacant) – No report.
7. Tuscola County Board of Commissioners (Parker) – No report.
8. Zoning Board of Appeals (Mayor Snider) – No report.

**MAYOR'S REPORT** – Written report submitted.

**MANAGER'S COMMENTS** – Written report submitted.  
Digester cover is completed at the Wastewater Treatment Plant.

**CLERK'S REPORT** – Written report submitted.

**TREASURER'S REPORT** – Written report submitted.

## **ADDITIONAL PUBLIC COMMENT:**

Ken Dunton – Concerned with city workers on his private drive, Oak Ridge Drive and asked what they were doing. City Manager will follow up with him.

## **CLOSED SESSION:**

Closed Session pursuant to Section 8 of the Open Meetings Act – “To consult with its attorney regarding trial or settlement strategy in connection with specific pending litigation.”

## **26-M-87**

**Motion by Oedy second by Parker to enter closed session under MCL 15.268(e) to consult with the City's Attorney regarding trial or settlement strategy in connection with pending litigation in *Sugar Tree MV LLC v City of Caro*, Michigan Tax Tribunal Docket Numbers 24-002195 and 25-002150, and *Caro Estates LLC v City of Caro*, MTT Docket Nos. 24-002190 and 25-002149, for the reason that an open meeting would have a detrimental financial effect on the litigation or settlement position of the City.**

**Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Riley – yes, White – yes, Mayor Snider – yes.**

**Motion carried**

Entered Closed Session at 7:03 p.m.  
Reconvened to Open Session at 8:15 p.m.

**26-M-88**

**Motion by Riley, seconded by Kish to return to open session at 8:15 p.m.**  
**Motion carried**

**26-M-89**

**Motion by Kish, seconded by Campbell to approve the Closed Session Minutes as presented.**  
**Motion carried**

**26-M-90**

**Motion by Kish, seconded by Riley to proceed with litigation and settlement strategy as recommended by legal counsel.**

**Roll call vote: Kish – yes, Oedy – yes, Parker – yes, Riley – yes, White – yes, Campbell – yes, Mayor Snider – yes.**  
**Motion carried**

**26-M-91**

**Motion by Oedy, seconded by Parker to adjourn the meeting at 8:17 p.m.**  
**Motion carried.**



Rita Papp, MiPMC2  
City Clerk